Pathway
Member Development Implementation and Planning Committee Pathways
(Amalgamated Pathways)

What	Action	Responsible Officer	Lead Officer	Key Target Date or Expected Completion Date	Completed Date	Progress
Cllrs on Planning Committee to undertake mandatory training with annual refreshers. Encouragement to read the NPPF	To set up Planning Committee Member Working Group (PCMWG) so they can make recommendations for changes to the constitution.	Interim Director Planning & Building Control	Interim Transformational Lead	PCMWG is programmed and meeting two weekly	Ongoing	The PCMWG are receiving reports and agreeing recommendations for changes to the constitution. The recommended constitutional changes will be reported to GAP on 30 March 2022. The recommendation is considered at Council April 2022.
Training for Committee Members	Planning Advisory Service (PAS) training - Planning Committee Case Study	Interim Director Planning & Building Control	Interim Transformational Lead		12/01/2022	Complete
	PAS training - to organise 'making defensible decisions' and this is the mandatory training session.	Interim Director Planning & Building Control	Interim Transformational Lead	10/06/2022 - date of the training	26/04/2022	2 identical sessions to be offered on the same date. The training will be held in the Council Chamber in person but with the option for Members to attend virtually.
	Agree a programme of training for the year ahead.	DM Manager & Chair of Planning	Development Manager	12/05/2022	12/05/2022	Complete. Topics agreed.
	Pull the programme together and agree how they are going to be delivered.	DM Manager & Chair of Planning	Development Manager	15/06/2022		DM to produce a list of proposed topics, dates and how going to be delivered to be agreed at PCMWG.
Cllrs on Planning Committee to observe a recognised best practise LPA Planning Committee at work.	PCMWG decided to observe themselves before looking at an alternative planning committee.			21/04/2022	21/04/2022	Complete. The PCMWG decided that they would write to the CEO, Leader and Interim Director of Planning & Building Control and Director of Finance & Corporate Services.
	PCMWG to select a committee to observe.	Interim Director Planning & Building Control	Development Manager	15/06/2022		This task is on the forward agenda for the PCMWG to agree and organise.
Review and update the scheme of delegation	Report going to PCMWG on 27/01/2022.	Interim Director Planning & Building Control	Interim Transformational Lead	27/01/2022	20/04/2022	The PCMWG are receiving reports and agreeing recommendations for scheme of delegation. The recommended changes to the scheme of delegation will be reported to GAP on 30 March 2022. The recommendation will be considered at Council 20 April 2022.

Update call in protocols so they are based on material planning considerations, are time bound etc	Received report and agreed recommendations on 16/12/2022 - PCMWG.	Interim Director Planning & Building Control	Interim Transformational Lead	16/12/2022	20/04/2022	Updates have been agreed and the recommended constitutional changes will be reported to GAP 0n 30 March 2022. The recommendation will be considered at Council 20 April 2022
Formalise the Informal working arrangements for the Planning Committee Working group	Report to Planning Committee seeking agreement to formalise the PCMWG	Interim Director Planning & Building Control	Interim Transformational Lead		17/11/2021	Complete
	report to Full Council seeking agreement to formalise the PCMWG	Interim Director Planning & Building Control	Interim Transformational Lead		07/12/2021	Complete
	Implement the PCMWG	Interim Director Planning & Building Control	Interim Transformational Lead		16/12/2021	Complete
Encourage involvement of Cllrs at pre-application stage on major applications and some complex minors	To ensure that Cllrs are involved in MAJOR applications which are supported by a PPA	Interim Director Planning & Building Control	Development Manager		31/12/2021	Complete - PPA's are offering a service
Discontinue pre-committee briefings as they are not in conformity with best practise.	Continue Chair's briefing	Interim Director Planning & Building Control	Interim Transformational Lead		31/12/2021	PCMWG may wish to agree a protocol for how pre-committee briefings should take place if these are to be reconvened in the future.
Develop the concept of Community Advocate role where members engage Planning Officers to seek out details of emerging planning applications so fewer issues are raised.	To bring forward the Community Involvement Protocol document which was the subject of public consultation in December 2020.	Interim Director Planning & Building Control	Development Manager	31/07/2022		Protocol has been shared in draft, with Parish and Town Councils. Final protocol to be shared with planning committee. Report has been drafted for Planning Committee to agree and note the protocol. Draft protocol has been shared with the Planning Advisory Service (PAS) for comment.
A complete review of Planning Committee timings and practices (including public speaking rights and conducting business in an orderly and highly structured manner.	PCMWG due to agree Planning Committee Report final format	Interim Director Planning & Building Control	Interim Transformational Lead	27/01/2022	13/04/2022	The PCMWG are receiving reports and agreeing recommendations for format of committee reports.
	PCMWG to recommend changes to the call-in protocol	Interim Director Planning & Building Control	Interim Transformational Lead	16/12/2021	20/04/2022	Updates have been agreed and the recommended constitutional changes will be reported to GAP 0n 30 March 2022. The recommendation is considered at Council April 2022
	PCMWG due to consider the current scheme of delegation	Interim Director Planning & Building Control	Interim Transformational Lead	27/01/2022	20/04/2022	The PCMWG are receiving reports and agreeing recommendations for scheme of delegation. The recommended changes to the scheme of delegation will be reported to GAP on 30 March 2022. The recommendation will be considered at Council April 2022.
	Recommend to GAP that member call in is reduced down from 5 weeks to 4 weeks	Interim Director Planning & Building Control	Interim Transformational Lead	16/12/2021	20/04/2022	Updates have been agreed and the recommended constitutional changes will be reported to GAP 0n 30 March 2022. The recommendation will be considered at Council April 2022